



A l a b a m a D i v i s i o n
A w a r d s G u i d e l i n e s

2 0 0 9

Table of Contents

Awards Guidelines	Page 3
Individual Awards	Page 4
1. Robert E. Lee Outstanding Service Award	Page 4
2. Admiral Raphael Semmes Compatriot of the Year Award	Page 4
3. General Joseph Wheeler Award	Page 5
4. Stonewall Jackson Superior Achievement Award	Page 5
5. Nathan Bedford Forrest Meritorious Service Award	Page 5
6. Major John Pelham Recruiting Award	Page 6
7. Yellowhammers	Page 6
8. Emma Samson Award	Page 6
9. Southern Cross Award	Page 7
10. Robert T. Coles Adjutant Award	Page 7
11. Leonidas Polk Chaplain Award	Page 7
12. Jefferson Davis Lifetime Achievement Award	Page 8
13. William C. Oates Heritage Defense Award	Page 8
14. Certificates of Appreciation	Page 8
Camp Awards	Page 9
1. John Hunt Morgan Camp of the Year Award	Page 9
2. Clement C. Clay Newsletter of the Year	Page 9
3. Leroy Pope Walker Historical Project Award	Page 10
4. Convention Attendance Award	Page 10
Brigade Awards	Page 11
1. Meritorious Service Award	Page 11
2. Certificate of Appreciation	Page 11
Camp of the Year form	Page 12
Camp of the Year Scoring Guidelines	Page 13
Tie Breakers	Page 14

Awards Guidelines

The guidelines and purpose for each award are listed in this guide.

1. To qualify for an individual award a member must be in good standing with the Alabama Division, Sons of Confederate Veterans except for the Emma Samson Award.
2. The camp must have been in existence for 6 months to be eligible for a camp award. The camp will compete in the appropriate category as determined by their membership size as of February 1st of the current fiscal year. The camp can only compete in one of the two levels.
3. The deadline for submissions will be March 15th of each year.
4. The camp or individual must submit a copy to each member of the Awards Committee. The committee member's names and addresses will be on the Alabama Division web site. It can be done in electronic format unless otherwise noted.
5. If the award criteria are not met then the award will not be issued.
6. The names of Division Level Award nominees will be collected by the Awards Committee and sent to the Commander, 1st Lt. Commander and the 2nd Lt. Commander. A list of Brigade Level nominees will also be sent to the same three officers. The finalized list of Award recipients must be returned to the Awards Committee by April 15th.
7. All decisions by the Awards Committee will be final.

Individual Awards

The Robert E. Lee Outstanding Service Award

Purpose: A discretionary award to recognize an individual for extraordinary service to the Alabama Division. The service must be in the role of leadership at Camp level or above *or* for service as a member of the Division Staff.

Criteria: A person must be superior in every facet of his SCV life. He is being recognized for superior service to the Division, which includes faithfulness to the position, superior work ethic and a desire for excellence.

Any Camp Commander, Brigade Commander or Division Staff Officer may recommend an individual for this award.

Judging: Only one award can be issued per year. The presentation of this award is done at the discretion of the Division Commander. Submissions must be sent to the Awards Committee who will forward them to the Division Commander. The Division Commander can seek the recommendation of the Operations Committee if he so chooses.

Award: Plaque and Certificate.

Admiral Raphael Semmes Com Patriot of the Year Award

This is the highest individual award given annually by the Alabama Division

Purpose: To recognize the one individual in the Alabama Division who has faithfully served and supported the Alabama Division. The individual must have demonstrated through his actions an outstanding contribution to his Camp and his Division. The individual is one who has shown his desire to support the activities and goals of the Camp and the Division, and the preservation of Confederate history.

Criteria: Any member in good standing of the Alabama Division may submit a recommendation. The recommendation must be submitted in writing to the Awards Committee. A copy must be sent by the deadline to each of the members of the Awards Committee.

Judging: The Awards Committee will narrow the selection down to three individuals and make a recommendation to the Division Commander. The Division Commander may seek advice from the Operations Committee for the winner of the award.

Award: Plaque and Certificate

General Joseph Wheeler Award

Purpose: The General Joseph Wheeler award will be issued to the runner up of the Admiral Raphael Semmes Compatriot of the Year Award.

Criteria: The individual will have been nominated by the Division membership and will have been selected as a finalist for the Compatriot of the Year Award by the Awards Committee. The Division Commander will make the final selection. He may seek the advice of the Operations Committee if he chooses.

Award: Plaque and Certificate

Stonewall Jackson Superior Achievement Award

Purpose: An award given by the Division Commander for outstanding contributions to the Alabama Division either at Division level or Camp level. The individual must have shown his willingness to support his Camp and Divisions activities and goals. The individual has shown his level of commitment to preserving Confederate history through his work.

Criteria: The Division Commander will select the individuals. Recommendations for the award must be sent to the Awards Committee in writing by the deadline. Recommendations can come from any Camp Commander, Brigade Commander or Division staff member. Recommendations will be forwarded to the Division Commander. The Commander can use these recommendations or solely decide the recipients of this award.

Award: Certificate. No more than three certificates will be awarded.

Nathan Bedford Forrest Meritorious Service Award

Purpose: To recognize individuals for their exemplary contributions to the goals of the Alabama Division, their Camps or their support of Confederate history at a level that, though not warranting the Stonewall Jackson Award, merits great appreciation and recognition at the Division level.

Criteria: Submissions for this award must be sent to the members of the Awards Committee by the deadline date. The submissions will be given to the 1st Lt. Commander for his selection of the award. The Lt. Commander may select his own two finalists if he chooses.

Award: Certificate. No more than three certificates will be awarded.

Major John Pelham Recruiting Award

Purpose: To recognize the individuals who recruit the most men into the ranks of the Alabama Division or is deserving to be recognized for his individual recruiting efforts.

Criteria: The Camp Adjutant will submit to the Awards Committee the winner from the Camp. The individual results will be checked against the records of the Division Adjutant. The 2nd Lt. Commander may issue an award to recognize an individual for his contribution to recruiting. (Recruiting booths, etc.)

Award: Certificate for the individual from each level. The 2nd Lt. Commander may also issue one certificate to award an individual for his recruiting efforts.

Yellowhammers

Purpose: To recognize individuals for recruiting men into the Alabama Division.

Criteria: The Camp Adjutant will submit the information to the 2nd Lt. Commander. The results will be checked against the records of the Division Adjutant. To qualify to be a Yellowhammer an individual must have recruited 6 men into the Alabama Division.

Award: Certificate

Emma Samson Award

Purpose: To recognize a lady for her efforts to protect or promote Southern history and heritage.

Criteria: The person must be outstanding in every way. The individual must have shown through their efforts a great desire to preserve the history of the South. This can be in the protection of the Confederate Flag, monuments or other historical symbols. It can also include their work in the community to aid in the preservation of the history and heritage of the South.

Submissions: The recommendation for this award must be made to the Awards Committee Chairman by the deadline. The Chairman will then forward the recommendation to the Division Commander. The Division Commander will present the recommendation to the Operations Committee for final approval.

Award: Plaque and Certificate. Only one award can be given each year.

Southern Cross Award

Purpose: To recognize an individual for his efforts on honoring the memory of the Confederate Soldier by marking or registering previously unmarked Confederate Graves.

Criteria: The following will be used to judge the merits of the individuals work:

1. Through research, locate Alabama Confederate Graves currently unknown
2. Register these graves using the proper form to both National and the Division
3. Place grave markers on previously unmarked CSA graves.
4. Place Southern Crosses of Honor on CSA graves
5. Participates as an Alabama Guardian

Submission: Names must be submitted to the Committee by the deadline date with documentation of the individual's work.

Award: Certificate. One award for each level.

Robert T. Coles Adjutant Award

Purpose: To recognize the efforts of the adjutant in each level for his devotion to duty.

Criteria: Reports sent in on a timely basis. Correspondence with the Division Adjutant in a professional and timely manner.

Submission: Camp Commanders must submit Names to the Awards Committee. Division Adjutant will make the determination of the award.

Award: Certificate for each level

Leonidas Polk Chaplain Award

Purpose: To recognize the devotion of the Camp Chaplain to his Camp and to his God.

Criteria: The nominated individual must be of exemplary character and shows his devotion to his Christian principles through his every day life. His devotion to his camp members and their well being should be self-evident. This award should go to the individual that exemplifies his knowledge of the Confederate Cause and the role the Chaplain played in ministering to his soldiers.

Submission: Camp Commanders should send their nominations to the Awards Committee with a detailed written report on their nominee. The Awards Committee will review and send them to the Division Chaplain who will make the selection.

Award: Certificate

Jefferson Davis Lifetime Achievement Award

Purpose: To recognize a member of the Alabama Division who has a minimum of 10 continuous years of service to the Sons of Confederate Veterans.

Criteria: This individual has demonstrated faithfulness to the Division and has shown great leadership skills. Being an officer is not necessarily a criterion for the award but will be considered. His work could include but is not limited to: educational programs, special projects over a large expanse of time, defense of the Confederate Flag and has held ongoing positions in service to the Alabama Division, its Camps and its members.

Submission: This is a high level award. Submissions to the Awards Committee must be sent with a detailed narrative of the individuals work and achievements. The Operations Committee will give this award with the final decision being made by the Division Commander.

Award: Plaque and Certificate. Only one award can be given.

William C. Oates Heritage Defense Award

Purpose: This Award is presented to those individuals who have shown significant dedication to protecting our Southern heritage above and beyond that which would be expected of an SCV member. Awards may be given either for devotion of considerable time or resources in the defense of Southern heritage, or for significant acts of personal courage in advancing that heritage.

Submission: Any SCV member is eligible for this award. Nominations for the award must be submitted to the awards committee by the deadline date. The event or work performed for the award must have occurred in the prior 12-month period. The names of the individuals will be submitted for final approval from the Division Commander. The Commander may seek the advice of the Operations Committee for the award winners.

Award: Certificate for each individual or one certificate for a camp.

Division Certificate of Appreciation

Purpose: To recognize the efforts of individuals for their work towards the Division. This award recognizes the work done by this individual as going above the call of duty in his works and accomplishments.

Submission: The individual can be nominated by the Camp Commander or the Brigade Commander. A submission in writing must be made to the Awards Committee detailing his accomplishments and basis for the award.

Award: Certificate. The Division Commander is allowed three awards. The 1st Lt. Commander and 2nd Lt. Commander are allowed two awards each.

C a m p A w a r d s

There will be two levels for Camp Awards.

Level I: Camps with 35 or more members

Level II: Camps with 7 to 34 members

The level that the Camp will compete in will be determined by the membership total on January 1st of the current fiscal year as determined by the Division Adjutant.

John Hunt Morgan Camp of the Year Award

Purpose: To recognize the achievements of the highest rated Camp in each level for the current year.

Criteria: Established by the numerical rating form included in the Division guidelines.

Submission: A copy of the rating form must be sent to each of the Awards Committee members. A documentation form signed by the Camp Commander must accompany the form. This documentation form will give specifics for projects, activities, etc.

Judging: The Awards Committee will determine the winner for each level. In the case of a tie, a tiebreaker will be used. The runner up will receive a certificate

Award: Plaque; Only 2 plaques can be awarded. If a submission is not made for a level then the award will not be presented. There will be a Certificate awarded to the runner up in each level.

Clement C. Clay Newsletter of the Year

Purpose: To recognize the Camp for their communication abilities in keeping their membership informed of Camp and Division activities.

Criteria: The newsletter must meet the following guidelines:

1. The newsletter must be published monthly
2. Use of photos
3. Format and content of original articles
4. Submissions from officers and camp members
5. Distribution must be to all camp members and at least two other camps

Submission: Three copies of the newsletter must be sent to each Awards Committee member. This can be done electronically to save on paper and postage.

Judging: Using the criteria above the winner for each level will be determined.

Award: Plaque and Certificate for each level winner.

Leroy Pope Walker Historical Award

Purpose: To recognize the Camps efforts for planning and completing the most outstanding historical project of the year.

Criteria: A project of importance to the preservation of Southern history and heritage. The project can encompass a wide array of subjects. Consideration should be given for the preservation and restoration of monuments, cemeteries, historical areas, buildings, memorabilia and relics. Consideration will be given to Living History demonstrations that accomplish one or more of the above.

Submissions: A presentation of the project must be turned in by April 15th for consideration. It should detail the purpose of the project and the historical significance.

Award: Certificate. One awarded for each level.

Convention Attendance Award

Purpose: To recognize the Camp in each level with the highest percentage of members in attendance at the Division Convention.

Criteria: The count will be done after the opening ceremony of the Convention. The host camp will graciously decline to be included in this award consideration.

Award: Certificate for each level. Tiebreaker will be pre-registered attendees. 2nd tiebreaker will be distance traveled.

B r i g a d e L e v e l A w a r d s

M e r i t o r i o u s S e r v i c e A w a r d

P u r p o s e: T o r e c o g n i z e t h e e f f o r t s o f i n d i v i d u a l s f o r t h e i r w o r k t o w a r d s D i v i s i o n a n d C a m p g o a l s . T h i s a w a r d r e c o g n i z e s t h e w o r k d o n e b y t h i s i n d i v i d u a l a s g o i n g a b o v e t h e c a l l o f d u t y i n h i s w o r k s a n d a c c o m p l i s h m e n t s .

S u b m i s s i o n: T h e i n d i v i d u a l w i l l b e n o m i n a t e d b y t h e B r i g a d e C o m m a n d e r .
A s u b m i s s i o n i n w r i t i n g m u s t b e m a d e t o t h e A w a r d s C o m m i t t e e d e t a i l i n g h i s a c c o m p l i s h m e n t s a n d b a s i s f o r t h e a w a r d .

A w a r d: C e r t i f i c a t e . F i v e M e r i t o r i o u s s e r v i c e a w a r d s p e r B r i g a d e c a n b e a w a r d e d .

C e r t i f i c a t e o f A p p r e c i a t i o n

P u r p o s e: T o r e c o g n i z e a c c o m p l i s h m e n t s b y m e m b e r s i n h e l p i n g o u t a t C a m p o r B r i g a d e f u n c t i o n s .
A l t h o u g h t h i s a w a r d d o e s n o t r i s e t o t h e l e v e l o f a M e r i t o r i o u s S e r v i c e A w a r d i t s h o u l d s t i l l b e g i v e n t o t h o s e t h a t t h r o u g h t h e i r d e d i c a t i o n t o t h e C a m p o r B r i g a d e d e s e r v e r e c o g n i t i o n .

S u b m i s s i o n: S u b m i t t h e n a m e s o f t h e i n d i v i d u a l s t o t h e A w a r d s C o m m i t t e e .

A w a r d: C e r t i f i c a t e . E a c h B r i g a d e C o m m a n d e r i s a l l o w e d t o s u b m i t 5 n a m e s .



Alabama Division Camp of the Year

Level I Level II (circle one)

Camp # _____

Date Submitted: _____

Membership Growth - Number of new members since August 1.

Do not include transfers, Associates or Cadets

Committee
Use

Membership Retention - Number of members lost since August 1.

Do not include transfers or deaths

Newsletter - Does the camp publish a monthly newsletter?

Is it also available online and current?

Attendance at Conventions - Division

National

Monthly Meetings - Number of meetings per year

Programs at meetings -

Camp had representative at Executive Committee meeting

Memorial Services - Held by Camp

Participated in by camp

Annual Report submitted to National and Division

National Project Participation

Division Project Participation

Local Project Participation

Speakers or Programs

Camp Sponsorship

Camp Training

Website

List URL: _____

Meeting Attendance

Camp Commander: _____

Committee Use only: Total Points	<input type="text"/>
---	----------------------

Camp of the Year Scoring Guidelines

Category	Notations	Guideline	Points Awarded
Membership Growth	Aug. 1 to March 1	Add 1 point per 1% increase up to 10%	0 to 10
Membership Retention	Annual Percentage	Deduct 1 point per 1% loss up to 10%	-0 to -10
Newsletter	Monthly Newsletter	Add 1 point for each month published	0 to 12
	Available Online	Add 3 points if available online & current	0 to 3
Convention Attendance	Division Last Yr	Add 3 points for each attendee up to 5	0 to 15
	National Last Yr	Add 2 points for each attendee up to 3	0 to 6
Monthly Meetings		Add one point for each monthly meeting	0 to 12
Programs at meetings	Key Speaker Video, film	Add 2 points for each key speaker and 1 point for each video / film shown	0 to 24
Division Executive Committee Meeting		Add 5 points if attended, deduct 5 if not.	-5 to 5
Memorial Services	Max. 3	Add 3 points for each service the camp held	0 to 9
	Max. 3	Add 1 point for participation at other services	0 to 3
Annual Report	Division and National	Report must be submitted by June 30 th	0 to 2
National Projects	Max. 3	Participation in established National Projects Forrest Boyhood Home, Stand Watie, etc May be substantial cash donation	0 to 9
Division Projects	Max. 4	Participation in established Division Projects Heritage Defense, Cemetery Registration, etc May be time or substantial donation	0 to 20
Local Projects	Max 3 SCV based	Historical theme, recruiting, living history, etc	0 to 15
	Community Service	Food bank, schools, etc. Maximum 3	0 to 9
Speakers / Programs	Max. 4	Camp provides speakers / Programs at other SCV Camps or other groups	0 to 20
Camp Sponsorship	Max. 4	Camp sponsors with funds: Color Guard, OCR Sam Davis Camp, reenacting group, etc	0 to 20
Camp Training	3 points each	Camp conducts training for officers	0 to 6
	4 points each	Camp participates in Brigade, Division or AOT training meetings	0 to 12
Website		Camp has website, list URL on main form	0 to 5
		Is it current?	0 to 3
Meeting Attendance	Max. 15 points	25% of membership is base. Add 1 point for each percent above 25%. Use 4 consecutive meetings as an average. Sign in sheet needs to be maintained.	0 to 15

Tiebreakers

In the event of a tie, the following categories will be used to determine the winner and runner up.

First tiebreaker: Highest Percentage of overall membership net gain.

Second tiebreaker: Division Project Participation